**Patricia Preston**

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**WORK EXPERIENCE**

## SHRINERS HOSPITAL FOR CHILDREN, Philadelphia, PA, May 2015 – present *Nurse Extern:*

* Take vital signs, perform catheterizations and bowel programs, record intakes and outputs. Assist in transfers and in dressing and feeding patients
* Maintain patient hygiene, apply rehabilitation devices, and effectively communicate with patients, parents, and colleagues

## PALEY EARLY LEARNING CENTER, Philadelphia, PA, Jun 2013 – August 2014

## *Camp Counselor:*

* Supervised 15-20 middle school children. Planned and implemented activities, maintained health/injury forms, provided meals and snacks to children, handled injuries and sicknesses
* Increased customer base 35%, chaperoned children on trips, and maintained contact with parents and directors

**THE MCS GROUP, INC., Philadelphia, PA, Mar 2012 – May 2013   
*Accounts Payable Assistant:***

* Type, process, and mail checks. Maintain document files, assist with billing, and enter information into computer database

**LEADERSHIP AND ACTIVITIES**

***Secretary/Treasurer,* Student Nurses at Penn (SNAP), December 2013 – present:** Develop and implement budget. Advise the board about finances. Organize minutes and complete paperwork for the organization

***Community Service Chair*, Student Nurses at Penn (SNAP), December 2012 – December 2010:** Planned American Red Cross Blood Drives and service projects. Attended the National Student Nurses Association Annual Convention in Nashville, TN in April 2010 and the Student Nurses Association of Pennsylvania Convention in the Poconos in November 2010

***Newman Council Board Member*, January 2009 – December 2011:** Planned activities with the Newman Catholic community, including Operation Santa Claus and other service projects

***Alternative Spring Break*, March 2009:** Worked at the Denver Rescue Mission in Colorado, serving meals and sorting donations

**EDUCATION**

## UNIVERSITY OF PENNSYLVANIA, School of Nursing, Philadelphia, PA

B.S.N. expected in May 2017

General Clinical I: Fall 2015 Medical/Surgical: Fall 2015 Obstetrics: Spring 2015 General Clinical II: Spring 2014 Geriatrics: Fall 2014 Pediatrics: Spring 2014